

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, September 18, 2024**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, September 18, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Trustee Daniel W. White. Also, in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig; Village Engineer, Daniel Falasco; Building Inspector, Robert O'Shea; Dir. of Highway Operations, Frank Prinzevalli and Village Attorney, Lisa Perillo.

Pledge of Allegiance.

- Police Chief Charles M. Lohmann and Village Engineer Daniel Falasco provided updates to activities regarding the effects of Superstorm Ernesto. No Board action taken.
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**Mayor Michael D. Utevsky:**

It was, upon motion by Trustee Ogden, second by Trustee Fischer, abstention by Deputy Mayor Davidson and adopted (3-0-1):

**RESOLUTION #091-24**

Minutes of August 21, 2024, 7 PM meeting of the Board of Trustees were presented.

**RESOLVED**, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Deputy Mayor Davidson, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #092-24**  
Minutes of September 4, 2024, 7 PM meeting of the Board of Trustees were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson, and unanimously adopted:  
**RESOLUTION #093-24**  
**RESOLVED**, to accept the generous donation of \$10,000.00 from a village resident donor who wishes to remain anonymous.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson, and unanimously adopted:  
**RESOLUTION #094-24**  
**RESOLVED**, to authorize and direct Mayor Utevsky to accept and authorize quotes #PR2409-0004 and #PR-0005 with DNT Technologies in the amounts of \$300.00 and \$375.00, respectively.
  - The Arbor Day celebration of May 4, 2024 was a successful event. Mayor Utevsky executed the official Proclamation documents from the celebration.

**Financials – Patricia A. Mulderig, Village Treasurer:**

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #095-24**  
**RESOLVED**, to adopt Batch Abstracts #50, 52-55, 58, 61, 62, 66 and 68 in the total amount of \$87,241.49 be paid from the General Fund.

- It was, upon motion by Deputy Mayor Davidson, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #096-24**  
**RESOLVED**, to adopt Batch Abstract #67 & #69 in the total amount of \$ 2,475.00 be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #097-24**  
**RESOLVED**, to authorize and direct the village treasurer to make a bond payment, on or before September 26, 2024, to Greene County Commercial Bank in the principal amount of \$30,000.00, and the interest payment amount, for a total not to exceed \$4,200.00.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #098-24**  
**RESOLVED**, the village treasurer is authorized and directed to make modifications to the 2024/2025 budget totaling \$262,529.90 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR  
2024/2025 BUDGET MODIFICATIONS  
09/18/2024

		BUDGET F/Y/E 02/28/2025	BUDGET ADJUSTMENT	MODIFIED BUDGET 02/28/2025
AA4401.000	FEDERAL AID - PUBLIC HEALTH COVID	0.00	(5,450.00)	(5,450.00)
AA1325.400	TREASURER- SOFTWARE	11,000.00	5,450.00	16,450.00
AA1620.500	VILLAGE HALL APPRAISAL EXPENSES	350.00	1,200.00	1,550.00
AA3620.500	BUILDING INSPECTOR - CODE ENFORCEMENT	500.00	500.00	1,000.00
AA5110.100	STREET MAINT PERS. SERVICES	213,897.21	(4,000.00)	209,897.21
AA5110.110	STREET MAINT - OVERTIME	4,000.00	2,000.00	6,000.00
AA5110.120	STREET MAINT - PERS SERV AGREEMENT	0.00	2,000.00	2,000.00
AA1990.000	CONTINGENCY	32,782.69	(1,700.00)	31,082.69
		<u>262,529.90</u>	<u>0.00</u>	<u>262,529.90</u>

- It was, upon motion by Trustee Fischer, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #099-24**  
**RESOLVED**, to hire Officer Matthew M. Davis, Officer Ladaslao A. Godoy and Officer Jack Hardy for an effective date of September 18, 2024 as a part-time, nonexempt, Police Officer at an hourly rate of \$41.89 per hour, not to exceed 20 hours per workweek maximum.

#### Highway Department – Frank Prinzevalli, Dir. of Highway Operations:

- Systematically repair of the damages caused by Superstorm Ernesto.

#### Building Department - Robert O'Shea, Building Inspector:

- Several applications being reviewed.
- Planning Board approved two site plan applications and reviewed an application for a Special Use Permit.
- Discussion regarding future paving of Harbor Road. No action taken.

#### Tree Board – Judith C. Ogden:

- Potential date for an education event to be held at Village Hall is Thursday, November 14, 2024.

#### Deputy Mayor Lisa Davidson:

- Harbor Day was a successful event.

#### Mayor Michael D. Utevsky:

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- Correspondence received from Daniel Falasco dated September 7, 2024. No action taken.
- Correspondence received from Constance Nostrand dated September 9, 2024. No action taken.
- Correspondence received from Arta Johnson date September 13, 2024. No action taken.
- Due to religious holidays, the Trustees October Work Session will be rescheduled to October 9<sup>th</sup>, 2024.

**Public Comment:**

- Dan Dresch, 19 Mill Creek Road inquiries regarding potential easement.
- Stephanie Seals, 203 Harbor Road comments regarding storm effects.
- Dr. Fishkin, 14 Emmet Way opined on requests to Army Corps. of Engineers and pothole concerns.
- Jamie Lauro, 10 Watercrest Court, expressed concerns on storm effects and inquired how to make a donation to the village.
- Brianca Dresch, 19 Mill Creek Road questioned repair timelines.

It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted, at 7:58 PM to enter into Executive Session to discuss personnel. No action taken. It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted, to move back to public session at 8:56 PM.

- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor Davidson, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 9:03 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Administrator/Clerk